



## NPA Steering Committee

POSTED: October 2, 2009

DEADLINE: November 15, 2009

**BOARD/COMMISSION DESCRIPTION:** Neighborhood Planning Assemblies (NPAs) are grassroots, neighborhood organizations that were established in each of Burlington's seven Wards to encourage citizen participation in City government. Working as neighborhood advocacy groups, Neighborhood Planning Assemblies help improve communication between the citizens of Burlington and City government through regular meetings scheduled in each Ward.

NPAs serve as organized, democratic forums where neighbors can learn about public issues that affect them, and advise the City of their concerns and needs. From stop signs to major development projects, the NPAs offer you an innovative way to get involved in neighborhood and City issues and make your opinions heard.

Youth on Board Candidates wanted in Wards 1, 2/3, 5, 4/7, 6.

### NPA Steering Committee RESPONSIBILITIES

- Attend as many SC and NPA gatherings as possible. Each NPA meets once a month, Each NPA SC also meets once a month (for the complete schedule, see: <http://www.cedoburlington.org/neighborhoods/npa>)
- Be informed about what is happening in your Ward and, if possible, throughout the city.
- Review agenda and supporting materials prior to all meetings.
- Serve as an ambassador for the NPAs.

### PERSONAL CHARACTERISTICS

- \* Ability to: listen, analyze, think clearly and creatively, work well with people individually and in a group.
- \* Willing to: prepare for and attend board and committee meetings, ask questions, take responsibility and follow through on a given assignment and open doors in the community.
- \* Develop certain skills if you do not already possess them, such as to: cultivate and encourage youth engagement at the board level, cultivate and expand networking skills by building bridges with established leaders, read and understand board/commission protocol and process
- \* Possess: honesty, sensitivity to and tolerance of differing views, a friendly, responsive, and patient approach, community-building skills, personal integrity, a developed sense of values, concern for your nonprofit's development, a sense of humor.

**Submit YOUTH ON BOARDS APPLICATION to:**  
Attn: Youth On Boards, Burlington Legacy Project  
149 City Hall, Burlington, VT 05401

To request an application contact:  
Wanda Hines; YOB Coordinator (802) 865-7594 / E-mail: [whines@ci.burlington.vt.us](mailto:whines@ci.burlington.vt.us)  
Or visit our website for an on line application: <http://burlingtonlegacyproject.org/files/2009/06/YOB-application-2010-LOGO2.pdf>