



Legacy Steering Committee, December 8, 2009

Members present: Joe Speidel, Co-chair, Kelly Devine, Penrose Jackson, Tim Shea, Andy Montroll, Jeanne Collins, Wanda Hines, Jennifer Green, Larry Kupferman, Gioia Thompson, Page Atcheson.

### 1. Welcome and News

- Penrose Jackson will serve as our new co-chair.
- Welcome to Jen Cirillo, former VISTA with City of Burlington, as she joins the steering committee. Jen helped launch the Legacy Project as part of an Institute for Sustainable Communities. She is currently working as Director of Professional Development at Shelburne Farms; one project involves working with the Sustainability Academy at the Barnes School.
- Welcome to Page Atcheson, Student Government Association (SGA) rep from UVM; Sophie Gould will replace her next semester.
- Other new members who could not attend today are: Kara DeLeondaris (RU12), Dan Balon (Burlington School District) [Mercedes Mack will act as alternate for Dan], and Lea Terhune (Ward 4); these new recruits will increase the diversity of the steering committee.
- The Social Equity Investment Project (SEIP) First Annual Diversity Community Dinner was held on 12/2/09. Organized by Social Equity advisory committee. Chance to discuss progress on equity issues; good program and attendance including Mayor Kiss. Will us an Americorps/VISTA state program to get more under-represented community members involved.

### 2. Steering Committee News, Information and Events

- The Burlington Business Association (BBA) came to FAHC and presented Fletcher Allen a green initiative award for the many ways the hospital has decreased their impact on the environment.
- CP Smith School PTO did swap meet in library instead of usual wrapping paper and candy. Great fundraiser and way to reuse rather than buying new. CP Smith received Four Winds grant; U-shaped courtyard will become natural habitat for science studies.
- Champlain Initiative: looking for ways to link with Burlington Legacy work – they do similar work on a county-wide level. New website includes stories, ways to get involved, measures – <http://www.champlaininitiative.com/>
- Jen: two other roles: Statewide Environmental Education Programs board, dialogue about environmentally literate citizenry. January first meeting, others around state. Also on national board USPartnership for sustainability, UN Decade for Education for Sustainable Development.

### 3. Steering Committee Composition

- Thank you and goodbye to Scott Johnstone and Bob Costanza.
- Would be good to have Youth on Boards person. Perhaps a pool of people? Note that 8 Burlington High School students attended the Youth and Life Skills sector review. Important to have high school level participants.
- Voted to change Burlington Legacy leadership structure to create a position for Jane Knodell of “immediate past chair” for two years, retaining the chair position and setting a term for it of two years. Joe will remain as chair for two years then cycle into past chair, with Penrose stepping in as chair. The Steering Committee agreed that this is a good, sustainable model and voted unanimously to adopt it (Jeannie moved, Kelly seconded).

### 4. Review Processes

#### Legacy Sector Review

- Have done work on 4 of the 5 sections of the Plan, meeting with sector specialists to rank how we’re doing to meet those section goals. We are a little behind but Wanda is convening the last two groups. Our final product is a report card to be used as a springboard for

discussion with the Steering Committee about where to focus our efforts next. Expect to have report card ready for Town Meeting for comment. Will include goals, indicators, suggested new indicators, ranking, stories about what accomplished, and ideas about where need to go. **Planning for March 18 for Town Meeting event – please mark your calendar now.**

#### **Municipal/Regional Plans**

- Burlington Planning Commission is updating the municipal plan now, focusing on the downtown and waterfront; the City plan is updated every five years. Will try to engage Neighborhood Planning Assemblies (NPAs) in the revision and discussion about what people want in neighborhoods.
- The Regional Planning Commission (RPC) plan being updated now too focuses more on land use, transportation, etc. Joe talked with a CCRPC and municipal staff about linking the two levels of planning.
- David White, Director of Planning, is responsible for updating the municipal plan and has made a presentation to different wards. Described Legacy as an umbrella of values and ideas that informs the municipal plan and development. There is a complex interaction since municipal and regional plans are controlled by statute.
- Next: Andy will take the lead in forming a subcommittee to look at these issues and whether Legacy can/should have input (including Larry Kupferman, Penrose, Joe, David White, Sandrine Thibault, and Peter Potts).

#### **Review of City Department Commitments**

- In the past, City departments made commitments around actions supporting the Legacy Plan for the upcoming year. Also, the Plan would come to City Council.
- Meeting with City staff would be an opportunity for new commitments and to connect with new department heads; will look for a time in January or February, once the sector review work allows for at least a preliminary report card.
- Could also share work with commissions - when department heads make commitments they may need to check with their commissions first.

### **5. Update process**

- Joe, Jen, and Wanda met with Gary DeCarolis (Center for Community Leadership) to discuss the community engagement process – Gary supported the idea of having the Steering Committee look at opportunities and issues and come up with short, medium, and long term goals to address in the upcoming year.
- Plan to have completed the Report Card for a March 18 meeting, then determine 5-6 key themes for action, share with community, and form subcommittees to take action. If the public responds with interests in other areas the steering committee will need to decide what to do. Steering committee decision on direction will come from all the input to date and could use NPAs to get more input.
- Could use UVM students' help in doing videos on what has been accomplished and where we should focus future efforts.
- Other ways to determine what the community values include “dot-mocracy” (voting on issues using dot stickers), social media and the local media.
- Americorps State Team is important in involving a diverse group. Great opportunity to involve the New Americans in the community. Jennifer will ask Kate Westdijk in the UVM CUPS office whether she can help.

### **6. Next steps:**

- Use Doodle to set up meeting time, ask for accomplishments and milestones.
- Jennifer: follow up on production of videos with Kate
- Andy: follow up on subcommittee plan
- Marketing: Anna Masozera's class could help. Tim could help with video work.
- Will discuss regular meeting time every month. 4pm seems to be good, try to get next meetings on second Tuesday at 4pm.